

## PUBLIC WORKS

### BUDGET UNIT: SOLID WASTE MANAGEMENT OPERATIONS (EAA SWM)

#### I. GENERAL PROGRAM STATEMENT

On January 23, 2001, the Board of Supervisors approved a reorganization of the Solid Waste Management Division (SWMD). This reorganization added to SWMD the functions of Scale Operations; Accounts Payable/Receivable; Engineering, Design, and Construction Management; and Education and Waste Diversion. On March 27, 2001, the Board approved a contract with Burrtec Waste Industries, Inc. (Burrtec) for the daily operations of the county's active landfills and transfer stations. Burrtec is also responsible for the maintenance of the county's inactive and closed landfills. In its contract administrative role, SWMD provides both general and specific direction to Burrtec in implementing county policies and procedures pertaining to the operations of the county's solid waste system. SWMD also monitors Burrtec's performance under the contract. Finally, SWMD maintains direct coordination with all regulatory agencies and liaison activities with customers, including cities, refuse haulers, and citizens.

#### II. BUDGET & WORKLOAD HISTORY

	<b>Actual 1999-00</b>	<b>Budget 2000-01</b>	<b>Actual 2000-01</b>	<b>Budget 2001-02</b>
Total Appropriation	41,076,984	42,184,642	38,858,578	36,971,385
Total Revenue	37,652,082	41,176,975	38,170,628	37,539,702
Revenue Over (Under) Appr	(3,424,902)	(1,007,667)	(687,950)	568,317
Fixed Assets	56,102	20,500	139,633	-
Budgeted Staffing		13.4		59.4
<b><u>Workload Indicators</u></b>				
Total Tonnage	988,019	1,100,000	1,016,979	988,019
Single Family Residence	82,153	82,153	81,755	82,153
Active Facilities	14	14	14	14
Inactive Facilities	28	28	27	27

#### III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

##### **STAFFING CHANGES**

On January 23, 2001, the Board authorized the addition of 46 new positions for SWMD. These positions provide sufficient staffing to manage the added functions identified above. The annual cost of these 46 new positions is approximately \$2.3 million. Appropriations for this cost has been incorporated into SWMD's 2001-02 budget.

##### **PROGRAM CHANGES**

Appropriations have a net decrease of \$5,213,257. This decrease is due to a cost savings associated with the new solid waste operations contract. Effective July 1, 2001, Burrtec replaced Norcal as operator of the county's solid waste system. This change is expected to reduce SWMD's costs by approximately \$10.4 million. This reduction will be partially offset by the following increases: \$2.2 million in technical support for SWMD's capital projects, \$2.3 million for additional staff as mentioned above, \$0.4 million for diversion/education contracts, and \$0.3 for other services and supplies related to SWMD's new functions.

The 2001-02 budget also recognizes a loss in solid waste tonnage and related revenues recently experienced by SWMD. Burrtec's contract was based on the reduced standard tonnage of 988,019 tons per year. This represents a reduction from the previous year's budget of 1.1 million tons, resulting in approximately \$3.5 million less in revenues for the upcoming fiscal year.

# PUBLIC WORKS

GROUP: Economic Development/Public Services  
DEPARTMENT: Public Works  
FUND : Enterprise EAA SWM

FUNCTION: Health & Sanitation  
ACTIVITY: Sanitation

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<b><u>Appropriations</u></b>					
Salaries and Benefits	954,040	923,321	3,180,581	-	3,180,581
Services and Supplies	24,017,666	28,138,665	28,841,270	(2,787,159)	26,054,111
Central Computer	6,737	5,523	5,523	2,197	7,720
Other Charges	8,880,135	8,117,133	8,127,941	(398,968)	7,728,973
Transfers	5,000,000	5,000,000	5,000,000	(5,000,000)	-
Total Appropriation	38,858,578	42,184,642	45,155,315	(8,183,930)	36,971,385
<b><u>Revenue</u></b>					
Licenses & Permits	822,584	660,211	660,211	-	660,211
Taxes	6,941,663	6,914,858	6,914,858	-	6,914,858
Use of Money & Property	210,393	109,725	109,725	-	109,725
Current Services	29,791,299	32,306,653	32,306,653	(3,552,331)	28,754,322
State, Federal or Gov't Aid	168,018	84,942	84,942	(84,942)	-
Other Revenue	236,671	1,100,586	1,100,586	-	1,100,586
Total Revenue	38,170,628	41,176,975	41,176,975	(3,637,273)	37,539,702
Revenue Over (Under) Appr	(687,950)	(1,007,667)	(3,978,340)	4,546,657	568,317
<b><u>Fixed Asset Expenditures</u></b>					
Improvements to Land	7,490	-	-	-	-
Equipment	79,106	20,500	20,500	(20,500)	-
Improvements to Land	53,037	-	-	-	-
Total Fixed Asset Expenditures	139,633	20,500	20,500	(20,500)	-
Budgeted Staffing		13.4	59.4		59.4

## PUBLIC WORKS

### Total Changes Included in Board Approved Base Budget

#### Base Year Adjustments

##### MOU/Inflation

Salaries and Benefits 32,316 MOU, 7% Tier, Workers Comp, Retirement

##### Mid-Year Increases

Salaries and Benefits

62,754	1.0 Automated Systems Analyst II - Reorg 1/23/01
48,498	1.0 Automated Systems Technician - Reorg 1/23/01
32,248	1.0 Clerk II - Reorg 1/23/01
70,344	2.0 Clerk III - Reorg 1/23/01
44,372	1.0 Engineering Technician II - Reorg 1/23/01
148,854	3.0 Engineering Tehcnician III - Reorg 1/23/01
58,068	1.0 Engineering Technician IV - Reorg 1/23/01
107,784	3.0 Fiscal Clerk II - Reorg 1/23/01
42,751	1.0 Fiscal Clerk III - Reorg 1/23/01
59,953	1.0 Media Specialist - Reorg 1/23/01
71,989	1.0 Planner III - Reorg 1/23/01
274,776	4.0 Public Works Engineer II - Reorg 1/23/01
80,571	1.0 Public Works Engineer III - Reorg 1/23/01
93,663	1.0 Public Works Engineer IV - Reorg 1/23/01
93,077	2.0 Scale Operations Supervisor - Reorg 1/23/01
868,053	21.0 Scale Operators - Reorg 1/23/01
67,189	1.0 Staff Analyst II - Reorg 1/23/01

Services and Supplies

25,272	Telephones, long distance, cell phones - Reorg 1/23/01
11,784	Utilities at scale houses - Reorg 1/23/01
4,400	Office supplies - Reorg 1/23/01
2,000	Postage - Reorg 1/23/01
13,000	Outside printing - Reorg 1/23/01
7,454	Advertising - Reorg 1/23/01
23,856	Security services - Reorg 1/23/01
12,000	Scale contract services - Reorg 1/23/01
64,000	Scale professional services - Reorg 1/23/01
57,039	Engineering contracts - Reorg 1/23/01
360,000	Diversion/Education contracts - Reorg 1/23/01
12,000	Grounds maintenance at scale houses - Reorg 1/23/01
78,000	Building maintenance at scale houses - Reorg 1/23/01
400	Employee mileage - Reorg 1/23/01
31,400	Garage charges for three vehicles - Reorg 1/23/01

Other Charges 10,808 Scale permits - Reorg 1/23/01

Subtotal Base Year Appropriation 2,970,673

Subtotal Base Rev Over(Under) Exp (2,970,673)

Total Appropriation Change 2,970,673

Total Revenue Change -

Total Rev Over(Under) Exp Change (2,970,673)

Total 2000-01 Appropriation 42,184,642

Total 2000-01 Revenue 41,176,975

Total 2000-01 Rev Over(Under) Exp (1,007,667)

Total Base Budget Appropriation 45,155,315

Total Base Budget Revenue 41,176,975

Total Base Budget Rev Over(Under) Exp (3,978,340)

## PUBLIC WORKS

### Board Approved Changes to Base Budget

Services and Supplies:	(10,444,097)	Decrease for Solid Waste Operations Contract
	(171,786)	Decrease for Professional Services for Request for Proposal/Contract
	(108,644)	Decrease for direct charges from Environmental Public Works Agency staff
	5,000,000	Reclassification of transfer to reimburse General Fund for landfill purchases
	2,293,000	Increase for Capital projects technical support
	112,196	Increase for Baker CCC waste transportation agreement
	70,000	Increase for payment to US Corp of Engineers in lieu of wetland dedication
	47,300	Increase for County Surveyor landfill capacity surveys
	310,000	Increased principal payments on debt service
	50,000	Increased County Counsel services due to expanded division work scope
	28,286	Increased Admin, Environmental Public Works Agency Payroll and Personnel services
	22,743	Increase for Kern County agreement for Trona-Argus area waste disposal
	2,400	Increase in services and supplies to offset revenue from fee increases
	1,443	Net all other activity in this category
	<u>(2,787,159)</u>	Total Services & Supplies
Central Computer	2,197	
Other Charges	(318,269)	Decreased interest payment on outstanding debt
	160,162	Increased assessment for Milliken Landfill to the City of Ontario
	(144,501)	Decreased AB 939 fees due to reduced tonnage
	(96,360)	Decreased EMF payments to cities due to reduced tonnage
	<u>(398,968)</u>	Total Other Charges
Transfers	(5,000,000)	Reclassification of transfer to reimburse general fund for landfill purchases
Total Appropriations	<u><u>(8,183,930)</u></u>	
Revenues	(3,554,731)	Decrease due to reduction in tonnage to match contractual amount
	2,400	Additional revenues generated from an increase in fees
	(84,942)	Decrease due to grant funds placement in trust account
Total Revenues	<u><u>(3,637,273)</u></u>	
Rev Over(Under) App	<u><u>4,546,731</u></u>	
Fixed Assets	(20,500)	No equipment purchases are anticipated during 2001-02